



# POST ENROLLMENT CHECKLIST

## CERTIFICATION DOCUMENTS

(Created 11/21)

<b>Applicant Name</b>	
<b>Academy Name</b>	
<b>Person Submitting Checklist</b>	
<b>Date</b>	

Please **submit this checklist** with completed certification documents electronically to assigned Academy liaison via the **POST file share**. To help expedite processing, please combine all forms and documents into **one pdf file** for each trainee.

### **REQUIRED DAY AFTER ENROLLMENT**

- Student Roster
- Form 11E
- Form 1 / Form 2 (*reserve ONLY*)
- High School Diploma or Evidence of Completion (*transcript must have graduation date*)
- Copy of Colorado Driver's License or I.D.

### **When applicable**

- DD214 or NGB-22 (*if you checked "yes" to Box 10 on the Form 1 or 2*)
- Form 3 (*if ever certified in another state*)
- Immigration Status (*verification of legal residency and legal employment in the U.S.*)

### **REQUIRED PRIOR TO POST EXAM – via one pdf**

- Academy Certificate
- Valid First Aid / TCCC **and** Valid CPR Card
- Exam Confidentiality Agreement (*Reserves exempt*)